

# NEERIM DISTRICT SECONDARY COLLEGE

ABN: 15 892 809 320

P.O. Box 18, Neerim South 3831

Phone: (03) 5628 1455 Email: neerim.sc@education.vic.gov.au

## Year 11 & 12 (VCE, VCE-VM, VET) 2024

Dear Parent/Guardian,

Neerim District Secondary College is looking forward to another great year of teaching and learning and would like to advise you of our school's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to

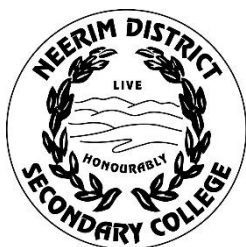
- Provide quality materials to support all students
- Purchase additional equipment for both classroom and outdoor education programs
- Increase student wellbeing support

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours's Sincerely

Michael Shone  
Principal

Jackie White  
School Council President



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| Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum  | Amount        | Tick if Applicable |
|---|---------------|--------------------|
| <b>Year 11 &amp; 12 classroom consumables, materials, and equipment contributions</b>   |               |                    |
| VCE VM Literacy   | \$20          |                    |
| VCE VM Numeracy   | \$20          |                    |
| VCE VM Work Related Studies   | \$20          |                    |
| VCE VM Personal Development Skills  | \$20          |                    |
| VCE English   | \$20          |                    |
| VCE General Maths   | \$20          |                    |
| VCE Media   | \$20          |                    |
| VCE Health and Human Development  | \$20          |                    |
| VCE History   | \$20          |                    |
| VCE Physical Education  | \$20          |                    |
| VCE Art Making and Exhibiting   | \$50          |                    |
| VCE Outdoor and Environmental Studies   | \$20          |                    |
| VCE Product Design Technology   | \$80          |                    |
| VCE Biology   | \$20          |                    |
| VCE Psychology  | \$20          |                    |
| VCE Legal Studies   | \$20          |                    |
| <b>Total Curriculum Contributions</b>   |               |                    |
| <b>Other Contributions - for non-curriculum items and activities</b>  | <b>Amount</b> |                    |
| Student ID card, sports affiliation costs, student and parent communication tool (Compass), enhanced wellbeing support and programs, lockers/locks provision and maintenance, first aid equipment, college minibus maintenance, school grounds maintenance and improvements | \$50          |                    |
| <b>Total Other Contributions</b>  | <b>\$50</b>   |                    |



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## Educational items for students to own

Included in your enrolment pack was information regarding book list items the College recommends you purchase from our external provider *Campion* for your child to individually own and use.

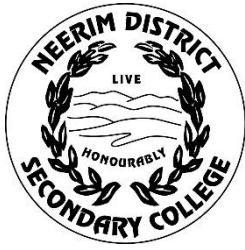
Information was also provided in regard to our BYOD Laptop program, with device options available from our external provider *Learning with Technologies*.

## Extra-Curricular Items and Activities

Neerim District Secondary College offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user pays basis.

The cost of extra-curricular items and activities will be advised and invoiced throughout the year.

| Extra-Curricular Items and Activities        | Amount |
|--|--------|
| Elective – Outdoor Education Camps/Excursion | \$TBA  |
| Other Optional Excursion to be scheduled     | \$TBA  |
| Instrumentals Music lessons                  | \$TBA  |



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| Student Name | Year Level 2024 (circle) |
|--------------|--------------------------|
| _____        | 11 / 12                  |

## Total Contribution Payment

| Category                              | Total    |
|---------------------------------------|----------|
| Curriculum Contributions              |          |
| Other Contributions                   |          |
| Extra-Curricular Items and Activities | user pay |
| <b>Total</b>                          |          |

## PAYMENT METHODS

- Payment can be made by cash, cheque or EFTPOS at the general office
- Payments can also be made directly into our Bank Account: If choosing this option please make sure you reference the payment so that it can be identified.
  - Bendigo Bank: BSB: 633 000 Account Number: 111 697 215
- Or by BPAY – details will be on your family statement Please email neerim.sc@edumail.vic.gov.au to advise what charges are to be paid.
- Or by Centre pay if you receive Centrelink payments. Please contact the school office for details.

Credit/Debit Card Payment Authorisation Card Type: VISA / MasterCard

Name on Card: \_\_\_\_\_

Card Number: 

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I authorise payment of \$ \_\_\_\_\_ to be deducted. Date \_\_\_\_\_

Signature \_\_\_\_\_



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## **Financial Support for Families**

Neerim District Secondary College makes every effort to keep the cost of materials and services low whilst maintaining a high level of education for our students. We do appreciate that some families experience difficulties in meeting payment requests and a range of support options are available including.

- Camps Sports and Excursion Fund
- State Schools Relief
- Individual Payment Plans

To access these services please contact the College Administration Office or for a confidential discussion regarding payment arrangements please contact: Tina Bradshaw – Business Manager Ph: 5628 1455

## **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.